

Registration Form

Please note: to register for our internet based courses, visit www.careerachievement.com

Name (Please print clearly to avoid errors)

Shipping Address Business or Residential (Please check one)

City State Zip

Social Security Number Daytime Phone

E-mail Address State License Number

Payment Method

Please make check payable to Career Achievement.

Check Master Card Visa Discover Amex

Credit Card Number Expiration Date

Address where you receive billing for this Card

City State Zip

Continuing Education Workshop Prices

3 Hours \$45 6 Hours \$84 9 Hours \$117
12 Hours \$144 15 Hours \$165 18+ Hours \$180

Independent Study, Pre-licensing and Specialty Courses as Listed

Internet-based courses can only be ordered through www.careerachievement.com

Workshop Registration

Date	Course #	Location	Hours	Fee
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Pre-Licensing

Date	Title/Number	Location	Fee
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Independent Study

Course Title/Number	Quantity	Fee
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Fax your order to:

402-476-5180

Mail to: **Career Achievement**
P.O. Box 83589 • Lincoln, NE 68501-3589

Administrative Policies

- ◆ An administrative fee of \$20 will be charged against refunds or cancellations of registrations prior to 24 hours of course. No cash refunds will be made within 24 hours or day of class. We will be happy to reschedule.
- ◆ Career Achievement reserves the right to cancel courses due to low enrollment. You will be given the option of moving to another class or a refund. If materials are involved, they must be returned in resalable condition.
- ◆ If a duplicate certificate is requested, a \$10 fee is charged.
- ◆ The Department of Insurance requires an address on all Certificates of Completion. If you require an address change only on your Certificate, a \$10 charge will be assessed.
- ◆ No Certificate of Completion will be issued until payment in full has been received.

